

# ASSISTANT CHIEF, PREVENTION ADMINISTRATION SURREY FIRE SERVICE



The Surrey Fire Service protects one of Canada's most innovative and fastest growing communities. Surrey Fire Service strives to be on the forefront of technology, fire prevention, professional standards, suppression tactics, patient care and communications. The Department's emphasis on diversity, honour, respect and teamwork helps to achieve its goals.

The Assistant Chief, Prevention Administration is responsible for fulfilling the community needs for fire prevention and public relations. This position requires:

- Leadership and human resource management skills to recruit, retain and manage a team of Fire Prevention staff;
- Knowledge and significant experience to provide expertise to deliver fire inspection and fire prevention management systems/policies used by the Fire Service;
- Ability to innovate and develop new solutions to optimize fire inspection practices and policies based on data based decision making;
- Ability to communicate and persuade will be critical as you interact with Firefighters, Fire Officers, Fire Administration, City departments, community, and other agencies;
- Ability to think critically and strategically plan using an evidence-based decision making process;
- Strategic, big picture thinking with the ability to understand how decisions impact the current fire service operations as well as into the future; and,
- Effective time management and organization skills to deliver on objectives within demanding timelines and quickly adjust to changes in areas of focus.

The role requires Grade 12 and Fire Officer 1 certification as a minimum with a minimum of 10 years' of directly related experience in the fire inspection. Additional assets include: Diploma or Degree in Technology, Business Administration or other related education with supervisory experience in a unionized environment.

*The City of Surrey encourages women and diverse candidates to bring their unique strengths and experiences to the Fire Service. The City's diversity strengthens us and improves our ability to serve our community.*

*Should you be interested in learning more about this leadership opportunity please contact Carol Robinson or forward your resume, a letter of introduction and the names and contact information for three referees, in confidence, to [cleartalent@hwest.ca](mailto:cleartalent@hwest.ca). We will respond to all who express interest.*

